

State of Hawai'i  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawai'i 96813

August 24, 2007

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawai'i  
Honolulu, Hawai'i

Board Members:

SUBJECT: REVIEW OF LEGACY LAND CONSERVATION PROGRAM  
APPLICATION AND TIMELINE FOR FISCAL YEAR 2008

SUMMARY:

Pursuant to its duties under H.R.S. 173A-2.5, the Legacy Land Conservation Commission (the Commission) has made recommendations to the Department on revisions to the grant application for the Legacy Land Conservation Program (LLCP). The Department has incorporated these revisions into the original grant application and has set a timeline for the Fiscal Year 2008 (FY08).

BACKGROUND:

The Board first approved the LLCP's original program materials, produced by a planning consultant, at its June 6, 2006 meeting. Following the confirmation of the Commission, and the completion of the first round of project recommendations and awards, there have been several updates to the original program materials. At its July 6, 2007, meeting, the Commission produced recommendations on revisions to the LLCP application form. In anticipation of the upcoming grant cycle, the Department has updated the program web site (<http://www.hawaii.gov/dlnr/dofaw/llcp/>), has revised the program application (attached) to include the Commission's revisions, and has set a FY08 timeline.

DISCUSSION:

The Department plans to request LLCP project applications on September 4, 2007, with a deadline of October 17, 2007. Following a brief review by the Department for accuracy and completeness, the project applications will be delivered to the Commission. At its July 6, 2007, meeting, the Commission set a goal of reviewing the project applications and producing recommendations on the applications by January 31, 2008. Following the Commission's recommendations, the Department will conduct a consultation meeting

with the Senate President and Speaker of the House of Representatives. The Department aims to bring all recommendations and consultations on the FY08 LLCP applications to the Board in March, 2008.

The Department seeks the approval of the Board in the incorporation of the Commission's revisions to the application and proceeding under the FY08 timeline.

RECOMMENDATIONS: That the Board:

Review and approve the 2007 Legacy Land Conservation Program application and deadline.


Respectfully submitted,



PAUL J. CONRY, Administrator  
Division of Forestry and Wildlife

Attachment I: 2007 Legacy Land Conservation Program Grant Application

APPROVED FOR SUBMITTAL:

*for*   
LAURA H. THIELEN, Chairperson  
Board of Land and Natural Resources

**GRANT APPLICATION FORM**  
**Legacy Land Conservation Program Funding**  
September 2007



**Forms and Required Preliminary Documentation must be postmarked or hand delivered by October 17, 2007, 4:30 p.m. HST to (refer to Application Instructions for more information):**

Department of Land and Natural Resources  
Legacy Land Conservation Program  
1151 Punchbowl Street, Room 325  
Honolulu, Hawaii 96813  
Phone: (808) 586-0921  
Web: [www.hawaii.gov/dlnr/dofaw/llcp](http://www.hawaii.gov/dlnr/dofaw/llcp)

**APPLICATION PACKAGE CHECKLIST (check the boxes if the following items are attached and provide an explanation if they are not):**

- Letter from current landowner acknowledging project and indicating willingness to sell
- A general location map and a parcel map
- At least one (1), but no more than three (3) photos of the property
- Any concise and relevant appended/supplementary materials (optional)
- FOR NONPROFIT LAND CONSERVATION ORGANIZATIONS
  - Copy of mission statement and
  - IRS 501 (c) (3) or (c) (1) non-profit status determination letter
- WHERE INTENDED HOLDER OF PROPERTY IS OTHER THAN APPLICANT: a letter from the intended holder of the property interest indicating willingness to participate

**CERTIFICATION:**

*I/We hereby certify that the statements and information contained in this Legacy Land Conservation Program Grant Application, including all attachments, are true and accurate to the best of my/our knowledge and understand that if any statements are shown to be false or misrepresented, this application may be rejected.*

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Title

(An authorized person must sign here, such as the applicant's executive director, county commission chairperson, or State agency director.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SECTION A. APPLICANT INFORMATION**

Agency / Organization Name	
Mailing Address (PO Box or Street, City, State, Zip)	
Contact Person and Title	
Phone Numbers (best contact, work, cellular)	
Email Address	
Agency / Organization Website (include URL to any specific pages regarding this project)	

**SECTION B. TYPE OF ACQUISITION**

1. We are requesting funding for the acquisition of:

Fee simple interest in private land	
Permanent conservation easement	

2. We intend for the property interest to be held by:

State of Hawaii	
County of:	
Other (indicate entity)*:	

\* If the intended holder of the interest is an entity other than the applicant, please supply a letter from this entity acknowledging its participation in the project.

**SECTION C. DESCRIPTION OF LAND (SUMMARY)**

1. Location of property (please be as specific as possible; for example, "Moloaa, makai, located on the north shore of Kauai"):

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2. Tax Map Key(s) (use the following format: "(4) 5-6-007:008"):

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3. Size of property (indicate acreage or square footage):

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4. What types of easement(s) are located on the property? (for example: vehicular, pedestrian for beach access, utility, etc.):

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5. Will the public have access to property or easement?     Yes             No

6. Please provide the following land use information:

State Land Use Designation	
County Zoning	
County General /Community Plan Designation	
Flood Zone Designation	

7. Is property located in a Special Management Area?            Yes            No

8. Please describe any structures (e.g. size, location, use, condition, etc.) on the property.

9. What kinds of land uses/activities are underway on the property? Please describe the any kinds of land uses/activities are underway the subject property and on bordering properties.

10. What types of surveys or documented analyses, if any, have been conducted regarding the property (e.g. environmental assessments, cultural assessments, environmental impact statements, biological field surveys, archeological surveys, Shoreline Management Area permit applications)?

**SECTION D. PRESERVATION PURPOSES**

1. We propose that the property be acquired for the following preservation purpose(s) (check all that apply):

Watershed protection		Parks	
Coastal areas, beaches and ocean access		Natural areas	
Habitat protection		Agricultural production	
Cultural and historical sites		Open spaces and scenic resources	
Recreational and public hunting areas			

2. Watershed Protection: Please describe the watershed function of this property: (elevation gradient, type/condition of vegetation, presence of perennial or ephemeral streams or drainage channels, other water bodies, etc.).
3. Coastal areas, beaches and ocean access: Please describe the coastal significance of this property (e.g. length of shoreline, intertidal areas, type/amount of beach, coastal strand vegetation, extent of erosion, etc.). Please describe the type and extent of ocean access.
4. Habitat Protection: Please describe the types of habitat present within the property, including the types of wildlife species that use the area and the elevation range of the property. Describe the condition of habitat, including the presence of both threatened & endangered and invasive species. Describe the size/diversity of wildlife populations. Note if the habitat is formally designated (e.g. critical habitat, wildlife refuge, etc.). Note also the condition and extent of wildlife habitat on adjacent lands.
5. Cultural and historic sites: Please identify the presence, location and condition of cultural or historic structures or sites (e.g., heiau, lo'i, burial caves, dunes, or remnant walls) on the property. Identify any sites that are listed on or eligible for the National Register of Historic Places.
6. Recreational and public hunting areas: Please identify ongoing types and levels of public recreational activity on the property and describe the level of public access. Please identify the types of activities anticipated after acquisition of the property. Is public hunting currently underway on the property? Is the property within a Game Management Area?
7. Parks: Is the parcel within or adjacent to a Federal, State or County Park? If so, please describe.
8. Natural Area: Please describe the natural resources on the property (e.g. streams, estuaries, anchialine ponds, dunes, caves, forest, etc.). Is the property within or adjacent to a formally designated natural area (e.g., Natural Area Reserve, Refuge, Sanctuary, etc.)?
9. Agricultural Production: Please describe the types and extent of agricultural activities underway on the property or adjacent to the property. Note if there is a record of past agricultural activities.
10. Open spaces or scenic resources: Please describe the open space values of the property. Is the property readily visible from surrounding and/or distant areas? Describe the view plane from the property. Does the property itself have unusual or exceptional value as a site from which to view and appreciate scenic vistas?

**SECTION E. ENVIRONMENTAL HAZARDS**

1. If there are suspected or potential hazards associated on or related to this property, please check all the following that apply and describe each:

There are no known hazards.	
The property is a designated brownfield (former industrial use)	
There has been illegal dumping /hazardous materials.	
The property is prone to flooding or is a natural drainage basin.	
The property is prone to falling rocks or mudslides.	
The property lays fallow/overgrown and ground is not level (rocky)	
Other suspected or potential hazards:	

**SECTION F. FUNDING REQUEST**

1. What is the fair market value of the fee simple property?

\$

2. What is the fair market value of the conservation / agricultural easement?

\$

3. How were the estimated values determined?

	<u>Fee Simple</u>	<u>Easement</u>
Appraisal Report (please indicate date & author of report)		
Current County Tax Assessed Value		
Other (please specify)		

4. Is the property or easement currently listed for sale or has it been listed for sale within the past two years?

€ Yes. Asking price: \$

€ No

5. What is the total estimated cost for acquisition? Please use the table below:

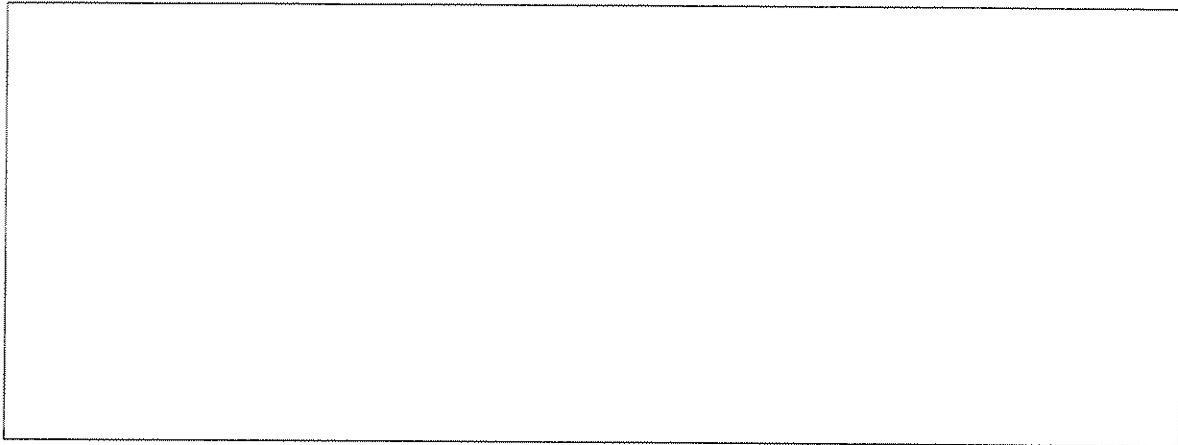
<b>Estimated Acquisition Cost Worksheet</b>				
Expense Item	Estimated Cost	% of Costs to be Paid by:		
		Land Owner	Applicant	Other (specify)
Appraisal report				
Title report				
Property survey				
Subdivision				
Environmental investigation				
Other:				
Other:				
Other:				
Other:				
Total Estimated Acquisition Costs	\$			
Estimated Value of Property	\$			
<b>TOTAL ANTICIPATED COST OF ACQUISITION</b>	<b>\$</b>	<b>%</b>	<b>%</b>	<b>%</b>

6. What are the anticipated matching funds? Please use table below:

<b>Estimated Matching Funds Worksheet</b>			
Type	\$ Amount	Source of Funds or Basis of Valuation	Status* (Secured/Pending)
Private funds			
Public/other funds			
Public/other funds			
Public/other funds			
Public/other funds			
Land value donation (can include bargain sale reduction in price from fair market value in this category)			
In-kind contributions			
<b>TOTAL MATCHING FUNDS</b>	<b>\$</b>		
<b>AMOUNT BEING REQUESTED FROM THE LEGACY LAND PROGRAM</b>	<b>\$</b>		
<b>TOTAL ANTICIPATED PROJECT FUNDING</b>	<b>\$</b>		

\* Please describe the current status of any pending funds and indicate the date that any pending funds will become available if they are awarded.

7. Please provide an estimated timeline for acquisition (note that funding will expire two years from date of award agreement):



## **SECTION F. PROJECT DESCRIPTION**

Please attach answers to the questions below on a separate sheet and attach it to the application form. Make sure to number your answers so they correlate with the numbered questions below. Please limit the length of your answers to Questions 1 and 2 to one single-spaced page, Times New Roman 12-point font, 1 inch margins.

1. Briefly describe the overall significance and importance of the property and/or easement.
2. Identify any conditions that threaten the significance and importance of the subject site. This may include anticipated uses of neighboring lands, environmental conditions (e.g. sedimentation, runoff, invasive species, conflicting activities, etc.).

## **SECTION G. STEWARDSHIP AND MANAGEMENT**

Please attach an answer to the question below on a separate sheet and attach it to the application form. Please limit your answer to Question 3 to one single-spaced page, Times New Roman 12-point font, 1 inch margins.

3. Briefly describe the proposed use of the acquired property or easement including any short and long term goals, resource management plan, sources of start up funding, operation and maintenance funding. Disclose any intended commercial uses. What entity (if not the applicant) will manage the property/easement? Please describe the expertise and experience of the managing entity.