

STATE OF HAWAI'I  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawai'i 96813

October 26, 2007

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawai'i  
Honolulu, Hawai'i

Land Board Members:

**SUBJECT:** Approval of Interim Grant Evaluation Form for use by the Legacy Land Conservation Commission ("the Commission") in making Legacy Land Conservation Program funding recommendations to the Board

**BACKGROUND:**

The Board first approved the LLCP's original program materials, produced by a planning consultant, at its June 6, 2006, meeting. Following the confirmation of the Commission, and the completion of the first round of project recommendations and awards, there have been several updates to the original program materials. At its August 24, 2007, meeting, the Board approved the Commission's recommended revisions to the LLCP application form. Prior to 2007 request for applications, the Department revised the website and informational materials for the program. The Commission, at its September 27, 2007, meeting, revised the criteria form that had been approved by the Board prior to the Commission's confirmation.

**DISCUSSION:**

The original criteria form, created by the Department and approved by the Board, listed several criteria to assist the Commission in making project recommendations under the statutory priorities listed in H.R.S., §173A-2.6. This form used a point system for weighting criteria to lead to an eventual score for each project. Under H.R.S., §173A-4, the Commission is able to review and adopt rules relating to the criteria it applies in advising and making recommendations to the Department and the Board. Given the time length of the rulemaking process and the Commission's immediate need for a transparent, logical, and consistent way to conduct the current decision-making process, the Commission has revised the original form and adopted it as an Interim Grant Evaluation Form until rules can be promulgated. The new form has updated format and content that corresponds with the updated application form, is tailored to the Commission's current

decision-making process, and provides a more accurate record of the criteria used by the Commission to reach decisions on recommendations.

RECOMMENDATION:

That the Board of Land and Natural Resources:

Approve the use of the Legacy Land Conservation Commission Interim Grant Evaluation Form for use by the Commission in advising and making recommendations to the Board of Land and Natural Resources.

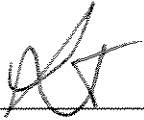
Respectfully submitted,

A handwritten signature in cursive script, reading "Paul J. Conry", written over a horizontal line.

PAUL J. CONRY  
Administrator

Attachment: Legacy Land Conservation Commission Interim Grant Evaluation Form

APPROVED FOR SUBMITTAL:

A handwritten signature in cursive script, reading "Laura H. Thielen", written over a horizontal line.

LAURA H. THIELEN  
Chairperson

### LLCC INTERIM GRANT EVALUATION FORM

NOTE: This form includes factors that the Commission will consider in evaluating proposals under statutory priorities listed in HRS, Sect. 173A-2.6; however, the criteria listed below are not the only basis for evaluation. Other information present in the application materials will also be considered.

Score each box with either a "+" (meaning "yes") or a "-" (meaning either "no" or "not applicable"). (Numbering corresponds to Grant Application Form).

#### COVER SHEET

##### 1. Completeness of the application

The application is complete, with all required information and attachments.  
Missing or inadequate information:

#### SECTION D.

##### D.2. Watershed Protection

The property provides significant protection of water quality and/or production, or erosion protection, or will improve protection of streams or other water bodies.

##### D.3. Coastal Areas, Beaches, and Ocean Access

The proposed acquisition will protect coastal areas, beaches, or ocean access, and will expand or link adjacent coastal areas.

D.4. Habitat Protection

The property contains important habitat for native species, which may include endangered, threatened, or rare species, and will expand or link adjacent areas of protected habitat.

D.5. Cultural and Historical Sites

The property contains historical, archaeological, or local landmark features to be protected.

D.6. Recreational and Public Hunting Areas

The proposed acquisition will provide recreational or public hunting areas, including appropriate public access.

D.7. Parks

The proposed acquisition will provide accessible recreational areas, and is within or adjacent to federal, State, or county park areas.

D.8. Natural Areas

- The property contains a rare or unique natural community (e.g., anchialine pond, dune, cave), and/or the proposed acquisition will expand or link adjacent natural areas.

D.9. Agricultural Production

- The proposed acquisition will protect, preserve and enhance traditional or historical production areas such as lo`i kalo (taro lands) or plantations, and/or will permit new or existing agricultural practices.

D.10. Open Spaces and Scenic Resources

- The proposed acquisition will provide or preserve open space and scenic resources, protecting scenic vistas and view planes, and will expand or link adjacent open space.

SECTION E.

E.1. Environmental Hazards

- There are no known hazardous materials, contaminants, or illegal dumping sites on the property.
- The property is not prone to natural hazards.

SECTION F.

F.4. Feasibility [also see F.3-7. and attached letters]

- The property is currently on the market.
- A property appraisal was done within the past 2 years.
- There is clear title to the property.
- The proposed acquisition has a realistic chance of being completed within 2 years.
- There is a signed agreement to sell with the current landowner or a letter indicating willingness.
- The intended end owner of the property, if other than the state, has provided a letter of support for the project and intent to own.

F.5. Acquisition Cost and Funding Leverage [also see F.6.]

- The proposed acquisition has secured the required proportional matching funds.
- The applicant is requesting less than 50% of the total project cost.
- The applicant is requesting less than 25% of the total project cost.
- It is likely that the proposed acquisition will be completed, if funds (including match) equal to the appraised value are provided.

SECTION G.

G.2. Urgency of Acquisition/Protection

- The property is currently threatened by encroaching development, or has the threat of development in the near future, and/or resources on the property are at serious risk of deterioration if the proposed acquisition is not completed.
- The property is available at a very favorable price currently and/or for a limited time.

SECTION H.

H.3. Management Plan

- A resource management plan is provided.
- It is clear which entities will manage the property and will be responsible for long-term stewardship and liability.
- Appropriate long-term management of the property is highly likely.
- Startup and long-term operational and management funding is identified.
- The proposed acquisition will compliment a pattern of protection in the area, or is part of an established plan to preserve specific parcels within a larger vision or regional plan.

Additional considerations:

A large, empty rectangular box with a thin black border, occupying most of the page below the text 'Additional considerations:'. It is intended for the user to provide further details or notes.